



# ST. JOHN'S ARTS AND RECREATION CENTRE

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## TOBIN FUND – RULES FOR OPERATION

The Tobin Fund was initially created in December 2012 with money donated in memory of Candida Tobin. The Fund continues through the generous contributions of others who share its aims. It is operated as a 'restricted income' fund by St. John's Arts and Recreation Association (ARA) and the disbursements are supervised by the Management Committee of the St. John's Arts and Recreation Association.

**The purpose of the Tobin Fund is to encourage the performance and appreciation of music at the ARC by young people through the provision of financial assistance to professional musicians for the costs of mounting musical events (professional fees, hire costs, travel, publicity and other reasonable expenses necessarily incurred in promoting such events), thereby contributing to the work of St. John's Arts and Recreation Association in providing access to musical events of the highest standard. The Fund provides support in one of two ways:**

- a) **By subsidising workshops for young people aimed at stimulating their creation and enjoyment of music. The young people must be aged under 19 on the date of the workshop and the payment will be made to the professional musician who acts as workshop leader.**
- b) **By subsidising concerts for or with young people aimed at increasing their understanding and enjoyment of music. The young people must be aged under 19 on the date of the performance and the payment will be made to the professional musician who acts as leader.**

It is a discretionary fund and all decisions are final and binding. No correspondence will be entered into. To facilitate the proper operation of the Fund, a number of rules have been developed, which are outlined below:

- 1) Applications for assistance from the Tobin Fund are normally made in advance of the event, so that the Fund can be acknowledged in the event publicity. In exceptional circumstances, an application for assistance will be considered immediately before the event, but not retrospectively.
- 2) Applicants must first of all request funding by submitting an application form and must sign the form to indicate that they are entitled to receive assistance from the Fund. After the event, they must sign the form again, to acknowledge receipt of the financial assistance provided.
- 3) For a concert or workshop, one application for assistance should be made on behalf of the group of performing, professional musicians under category a) or b). One application in each category can be made where a workshop event leads to a concert given by these professional musicians.
- 4) Individuals or groups can receive assistance more than once in the St. John's Arts and Recreation Association's year (1st August to 31st July), but only if the performances or workshops are part of a pre-planned series given at the ARC. Applicants will not be notified of the extent of any financial assistance which may be provided until after the event has taken place.
- 5) Contributions can be made to any type of musical style, providing they are of a sufficiently high standard. Funding decisions are made by the Management Committee of the St. John's Arts and Recreation Association: the Committee meets approximately on a six-weekly basis.
- 6) Donations to the Tobin Fund can be made at any time and can be 'Gift Aided' by completing the appropriate form. When the St. John's Arts and Recreation Association sends out its subscription renewal letters each November, recipients are invited to make a donation to the Tobin Fund.  
**All donations should be made payable to St. John's Arts and Recreation Association and the donor should indicate that the money is to be credited to the Tobin Fund.**
- 7) If the balance of the Tobin Fund in any ARA financial year falls below £200, the Management Committee of St. John's Arts and Recreation Association will meet to discuss the future direction of the fund and, if appropriate, to close the fund. The balance of any monies remaining shall be transferred to the main account of St. John's Arts and Recreation Association.
- 8) The maximum funding available is £1000 per event. Hall hire and ARC publicity costs are deducted first. The assistance provided to each qualifying musician is normally much less than this figure.
- 9) Funding will be provided to the extent that income from workshop participators, ticket sales and retiring collection monies, when added to any assistance provided by the Tobin Fund, shall not result in a total payment exceeding £250 per event to each qualifying musician.
- 10) St. John's Arts and Recreation Association shall be under no obligation to endorse or promote the Tobin System of music education, to sell or distribute materials associated with the system, or to continue to raise or accept monies in support of the Tobin Fund.